

Employment Opportunity for Elementary English Teacher 2021

(Full-time ESL Teacher)

Korean International School in Ho Chi Minh City is looking for professional, dedicated teachers to teach English in Elementary.

1. You are expected to meet the following requirements:

- ① Native English speaker from one of the following countries (USA, UK, Australia, Canada, New Zealand, South Africa, Ireland) is recommended.
- ② BA or above in any field. (3+ yr college degree).
- ③ TESOL/TEFL/CELTA certification. (100+ hr)
- ④ Prior teaching experience preferred.

2. Contract Term: 1st March, 2021 -28th February, 2022

(Contract renewal will be offered at the end of the contract period.)

3. Job specifications (Full-time teacher):

- ① Teaching 21 periods in a week, from Monday to Friday. The school hours are from 8:10 a.m. to 4:30 p.m.
- ② Base Salary: \$2200 for a month (will be paid either in VND or in USD)
 - ※ The first month of the contract is paid by the number of working days

③ Qualification Incentives:

Classroom based Degree (Education or English only)		Certificate from your home country (Relating to English Education or Education)	
Master's	100 USD	Teacher's	100 USD

④ Career Incentives:

Teaching Experience at KIS				
1st Year	2nd Year	3rd Year	4th Year	+ 50 USD each year until 10th year
-	150 USD	300 USD	450 USD	

- ⑤ Extra allowance: Teach supplementary classes after school or during vacation time.
- ⑥ Target students: **Grade 3-6**
- ⑦ Starting from 1st March (Mon) 2021
 - ※ **The first three months will be a probationary period.**
 - ※ **22, 23 and 24 Feb will be Teachers and Staff's Orientation. New teachers kindly advise to attend the orientation.**

4. Submit the following required documents to Head of international Education Department Mrs. Song at email (happysong1107@gmail.com) by 30th September (Wed) 2020

* Please submit all the documents. Incomplete applications are not accepted.

* During the interview, applicants will be asked to perform a **10minutes demo lesson**. A 40 minutes long lesson template and a topic based on the curriculum will be given on the spot.

- ① Resume (CV)
- ② A copy of passport photo page

- ③ **At least two references** with phone numbers and email addresses from your recent job
- ④ The official transcript from the highest educational organization you have graduated from

5. The selected applicant needs to submit the following documents as soon as possible (in two weeks after the employment confirmation) in order to complete the contract.

- ① Original diploma & verification of qualification letter issued from the students' center at your university
- ② Original certificate (i.e. Teacher's License, TESOL, TEFL, CELTA, & anything equivalent to these)
- ③ Criminal record check (**Native country and Vietnam: Sex crimes, child related crimes mandatory**)
- ④ Medical check-up