

Employment Opportunity for Elementary English Teacher

(2 Full-time ESL Teachers)

Korean International School in Ho Chi Minh City is looking for a professional, dedicated teacher to teach English in Elementary.

1. You are expected to meet the following requirements:

- ① Native English speaker from one of the following countries(USA, UK, Australia, Canada, New Zealand, South Africa, Ireland) is recommended.
- ② BA or above in any field. (3+ yr college degree).
- ③ TESOL/TEFL/CELTA certification. (100+ hr)
- ④ Prior teaching experience preferred.

2. Contract Term: August 19th, 2019 ~ February 28th, 2020

(Contract renewal will be offered at the end of the year.)

3. Job specifications (Full-time teacher):

- ① Teaching 21 periods in a week, from Monday to Friday. The school hours are from 8:10 a.m. to 4:30 p.m.
- ② Base Salary: \$2100 for a month (will be paid either in VND or in USD)
 ※ The first month of the contract is paid by the number of working days
- ③ Qualification Incentives:

Classroom based Degree (Education or English only)		Certificate from your home country (Relating to English Education or Education)	
Master's	100 USD	Teacher's	100 USD

④ Career Incentives:

Teaching Experience at KISH				
1st Year	2nd Year	3rd Year	4th Year	+ 50 USD each year until 10th year
-	150 USD	300 USD	450 USD	

⑤ Extra allowance: Teach supplementary classes after school or during vacation time.

⑥ Target students: **Grade 3(Homeroom teacher)**

⑦ Starting from August 19th(Mon) 2019.

- ※ You are kindly advised to work on August 14th and 16th as a preparation period.
- ※ The first month will be a probationary period.

4. Submit the following required documents to International Education Department Staff,

Mrs. Song Minjeong at email (happysong1107@gmail.com) by Friday, June 14th, 2019

* There will be **interview on June 17th(Mon)~ June 28th(Fri)** for those who passed the document review. Candidates for interview will be notified individually by e-mail. During the interview, interviewers might ask you to perform a short demo lesson based on the curriculum.

* Please submit all the documents.

- ① Resume (CV)
- ② A copy of passport photo page
- ③ At least two references with phone numbers from your recent job
- ④ The official transcript from the highest educational organization you have graduated from

5. The selected applicant needs to submit the following documents as soon as possible (in a week) in order to complete the contract.

- ① Original diploma & verification of qualification letter issued from the students' center at your university
- ② Original certificate(i.e. Teacher's License, TESOL, TEFL, CELTA, & anything equivalent to these)
- ③ Criminal record check(Native country: Sex crimes, child related crimes **mandatory**)
- ④ Medical check-up