



## EMPLOYMENT OPPORTUNITY AT KOREAN INTERNATIONAL (SECONDARY) SCHOOL

The Korean International Secondary School in Ho Chi Minh City, District 7 is looking for a dedicated and hardworking **Full Time teacher to start on August 19th, 2019.**

### EMPLOYMENT INFORMATION:

- Contract period: One Semester, **19 August 2019 to 29 February 2020** with option to renew
- Schedule: Monday-Friday, 8:10-16:30, 92 working days with approximately 8 weeks paid holiday
- Teaching hours: 21 classes (45 minute classes)/week
- Non teaching hours: Teachers will stay on school campus and are expected to design lesson plans, grade essays and student speeches, and create a final student exam at the end of the semester.
- Textbooks, Teacher Rubrics and Curriculum Outline are provided
- Target age: Grades 7-11, class size ranges from 20 to 35 students per class
- Qualification incentives: Master's Degree (Education or English only): 100 USD
- Benefits: The school provides visa sponsorship and health insurance

### REQUIREMENTS:

- Native English speaker from one of the following countries:  
USA, UK, Ireland, Australia, Canada, New Zealand, South Africa
- Bachelor degree or above in any field
- TESOL/TEFL/CELTA certification (100+hr)
- Prior Middle and High School teaching experience preferred
- Strong Knowledge and Understanding of English Grammar, and experience with Microsoft Office is an asset

### TO APPLY:

Email the following required documents with subject line 'EFL POSITION' to [amie1011@naver.com](mailto:amie1011@naver.com) (Ms. Park) by **17:00 Monday, July 1, 2019:**

- 1) your CV
- 2) a copy of your passport photo page
- 3) 2 references with phone numbers and email from your most recent jobs
- 4) a copy of your university transcript

**\* If any of the documents above are not submitted, your application will not be reviewed.**

Only candidates selected for the interview process will be notified by **July 3, 2019**. Interviews will be scheduled for **July 4<sup>th</sup> and 5<sup>th</sup>**.

*Final Note: The applicant selected for the role will be required to submit a Criminal Record Check and a Health Check.*