



EMPLOYMENT OPPORTUNITY AT KOREAN INTERNATIONAL (SECONDARY) SCHOOL

The Korean International Secondary School in Ho Chi Minh City, District 7 is looking for a dedicated and hardworking Full Time EFL teacher to start on **March 1st, 2020**. All interviews will be conducted **in person**; no skype interviews. Please read all the information carefully before applying.

EMPLOYMENT INFORMATION:

- Contract period: **01 March 2020 to 28 February 2021** with option to renew
- Schedule: Monday-Friday, 8:10-16:30, 190 working days per year with paid vacation
- Teaching hours: 20 classes (45 minute classes)/week
- Non teaching hours: Teachers are expected to stay on school campus and to design lesson plans, grade essays and student speeches, and create a final exam at the end of each semester.
- Textbooks, Teacher Rubrics and Curriculum Outline are provided
- Target age: Grades 7-11, class size ranges from 20 to 35 students per class
- Qualification incentives: Master's Degree (Education or English only): 100 USD; Teacher certification: \$100 USD
- Benefits: The school provides visa sponsorship and will support with health insurance (*one time \$500 deposit will be taken from the employee's pay in March and reimbursed in full upon completion of the work contract – 28 Feb, 2021*)

REQUIREMENTS:

- Native English speaker from one of the following countries:
USA, UK, Ireland, Australia, Canada, New Zealand, South Africa
- Bachelor degree or above in any field
- TESOL/TEFL/CELTA certification (100+hr)
- Prior Middle and High School teaching experience preferred
- Strong Knowledge and Understanding of English Grammar, and experience with Microsoft Office is an asset

TO APPLY:

Email the following required documents with subject line 'EFL POSITION' to amie1011@naver.com (Ms. Park) by 23:00 Friday, December 13, 2019:

- 1) your CV
- 2) a copy of your passport photo page
- 3) 2 references with phone numbers and email from your most recent jobs
- 4) a copy of your university transcript

*** If any of the documents above are not submitted, your application will not be reviewed.**

Only candidates selected for the interview process will be notified by **December 18, 2019**. Interviews will be scheduled for **December 19th, 20th and 23rd** between 13:30 and 16:00 Indochina time.

Note: The applicant selected for the role will be required to submit a recent Criminal Record Check and a Health Check.